Cotleigh Parish Council
Clerk to the Council: Samantha Holland Evans, Pendennis Cottage, Parsonage street, Bradninch, EX5 4NW. Telephone 01404 861129
Email cotleighclerk@yahoo.co.uk

You are duly summoned to attend a meeting of Cotleigh Parish Council to be held at **7.30pm** on **Wednesday 23rd July 2025 at Cotleigh Village Hall.**

The order of business may be changed by a decision of the Council and by resolution without notice.

1. Apologies for Absence
2. Declarations of Interest on Agenda Items

Meeting suspended for comments and questions to be received from the public

3. Agreeing Minutes of 21st May 2025
4. Matters Arising from Minutes of 21st May 2025
   a. Cotleigh signs
   b. Deeds
   c. Storage of documents
   d. War bond investigation – update from Cllr Carter
   e. Public engagement – follow-up on Microsoft forms proposal
   f. Highways – South West Water site condition and DCC signage report (W251860358)
5. Planning: 25/1299/FUL – Proposed construction of agricultural storage building at Thornes Farm, Cotleigh
6. Matters raised by the Chair
7. Councillors' Reports
8. District and County Councillors' Reports
9. Community Police Officer's Report
10. Footpath Warden Report
11. Clerk's Report
12. Clerk's probation period – to confirm successful completion
13. Accounts to be paid:
    - Clerk's wages (Apr–Jun) £742.56
    - Clerk's expenses – Stamps £4.35
      – printer ink £19.80
    - Reissue of insurance cheque £122.72 to Clerk
14. Review and approval of the Asset register
15. Highways
16. Website
17. Correspondence

Samantha Holland Evans
Clerk to Cotleigh Parish Council
July 2025