Cotleigh Parish Council

Clerk to the Council: Sam Holland Evans Pendennis Cottage, Parsonage street, Bradninch, EX5 4NW
Telephone 07535352206 Email cotleighclerk@yahoo.co.uk

The Annual Meeting of Cotleigh Parish Council is to be held at 7.00pm on Wednesday 20th May 2026 at the Village Hall, Cotleigh.

The order of business may be changed by a decision of the Council and by resolution without notice.

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies
5. Declarations of Interest on Agenda Items
6. Agreeing Minutes of the meeting on 11th March 2026

   Public Participation

7. Business remaining from previous meetings:
   Follow up on complaint to Devon County Council regarding potholes – the response from Highways was reviewed.
8. Matters raised by the Chairman
9. Councillors' Reports
10. To receive an update regarding the Clerk/RFO vacancies and make decisions as appropriate
11. District and County Councillors' Reports
12. Community Police Officer's Report
13. Clerk's Report
14. Audit 2025/26
    - Certificate of Exemption
    - Review Annual Internal Report 2025/26
    - Approve Annual Governance Statement 2025/26
    - Review and approve Accounting Statements 2025/26
15. Planning
    26/0134/LBC
    South Wood Farm Cotleigh Devon EX14 9HU
    Dismantle chimney stacks down to approximately first floor level, or to the lowest level at which sound construction is confirmed; rebuild chimney to a higher level; new lead flashing and reinstate lead glazing in 1no. window (Hall W1.G.E) on front ground floor east elevation & 1no. window (Middle bedroom W2.1.E) on the front first floor east elevation.
    26/0855/FUL
    Wellhayes Farm Cotleigh EX14 9HT
    Change of use from an agricultural barn to a rural workers dwelling
16. Finance Report and Accounts Balance: £12,821.20
    To be paid:
    Microsoft Office (Microsoft Store) £84.99
    Refreshments for Annual Parish Meeting
    Insurance renewal £172.16 (3 year deal)
    DALC membership £115.46
17. Highways

18. Footpaths
19. Website
20. Correspondence

Dates of future meetings:

2026
Wednesday 15 July – 7.30 pm
Wednesday 23 September – 7.30 pm
Wednesday 11 November – 7.30 pm

2027
Wednesday 13 January – 7.30 pm
Wednesday 10 March – 7.30 pm



Kerry Kennell
Locum Clerk to Cotleigh Parish Council
13th May 2026